

**BOLSOVER DISTRICT COUNCIL**

**RECORD OF DECISION TAKEN BY THE  
HEAD OF PAID SERVICE**

**7<sup>TH</sup> April 2020**


**Appointment of Head of Leaders Executive Team and Partnerships**

<b>Authority for decision</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative options considered and rejected</b>	<b>Conflicts of interest and any dispensation</b>
<p>On 4<sup>th</sup> March Council approved the following delegation in relation to the Management Structure Proposals:</p> <p>That in consultation with the Leader, the Head of Paid Service is given delegated power to deal with issues as they arise, to ensure the implementation of the new structure is completed this to include the allocation of responsibilities in the Delegation Scheme in the Constitution including Proper Officer appointments.</p> <p>In addition the Head of Paid Service has the following delegation in the Delegation Scheme:</p> <p>10.4 To take such action as he/she considers appropriate in an emergency following consultation with the Leader and/or Deputy Leader as he/she considers the circumstances will allow.</p>	<p>To appoint Pam Brown as the Head of the Leaders Executive Team and Partnerships</p> <p>To award the payment of an honorarium based on difference between Scp 33 and Head of Service Scp 1.</p> <p>From 4 March 2020 to start date in new post.</p>	<p>Following Council on 4<sup>th</sup> March 2020, a previous DD established the post of Head of Leaders Executive Team and Partnerships.</p> <p>Subsequently a Member Panel (the Employment and Appeals Committee) met on, 6<sup>th</sup> April and interviewed Mrs. Pam Brown for the post of Head of Leaders Executive Team and Partnerships. The Panel wish to offer Mrs. Brown the position.</p> <p>Such an appointment should be made by Council. As a result of the coronavirus pandemic, there are no Council meetings planned for the near future. Accordingly, as this appointment should not have to wait and because Council business should continue so</p>	<p>The only alternative is to wait for a Council meeting to be arranged. This could be some months away.</p> <p>Council business should not be prevented from being dealt with so far as is possible. Accordingly waiting was not considered appropriate.</p>	<p>None</p>

Any decisions taken under this paragraph shall be reported by the Director of Corporate Services to the next meeting of Council explaining the reasons for the decision.		far as possible, the Head of Paid Service has agreed to use his delegated powers to make the appointment.		
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Please complete the following where relevant:

<b>Key Decision?</b>	<b>Confidential/ Exempt (if yes, please state paragraph)?</b>	<b>Do General Exception or Special Urgency Rules apply to this decision?</b>	<b>Consultation has taken place with the Section 151 &amp; Monitoring Officer?</b>	<b>The Leader, Deputy Leader or relevant Portfolio Member have been consulted?</b>
No	No	No	Yes	Yes

Authorising Signature: 

Job title: Head of Paid Service

Unique Reference Number: ..... DD/021/20/SG.....

Date decision may be implemented following call in (if necessary): .....

Circulation to:

BDC Councillors  
Head of Paid Service  
Monitoring Officer  
Section 151 Officer  
Scrutiny Officer  
Internal Audit